

No. 708/18

17<sup>th</sup> December 2018

**TO: All Branches and Regional Secretaries**

Dear Colleagues,

## **Special Rules Revision Conference 2019 – Submission of Rule Amendments**

Attached with this Letter to Branches are Rule Amendment forms for the Special Rules Revision Conference 2019.

Branches should note that the Motion Guide for submitting rule amendments to the Special Rules Revision Conference 2019 has been attached.

### **Entitlements**

In relation to the Special Rules Revision Conference 2019 all Branches and Regional Committees are entitled to submit up to three proposals to the Special Rules Revision Conference 2019.

Branches and Regional Committees are reminded that the closing date for submissions of Rules Amendments to the Special Rules Revision Conference 2019 is **midnight Tuesday 5<sup>th</sup> February 2019**. Submission of Rules Amendments can be posted or emailed but must arrive by midnight.

If sending Motions by post, Branches must ensure they use a signed for service which guarantees delivery by the closing date and time.

**Branches, Regions, and the NEC are reminded that the Standing Orders Committee will not alter or amend any of the Rule Amendments submitted therefore it is important that Rule Amendments are checked before they are submitted.**

Please note that all correspondence must be sent by e-mail to [conferences@cwu.org](mailto:conferences@cwu.org) and no other personal e-mail address.

Any queries regarding this Letter to Branches should be addressed to Angela Niven on 020 8971 7256 or by e-mail to [conferences@cwu.org](mailto:conferences@cwu.org)

Yours sincerely,

**A P Kearns**  
**Senior Deputy General Secretary**